

**AIDSLAW OF LOUISIANA, INC.**  
**NEW ORLEANS, LOUISIANA**  
**ANNUAL FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2009**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

11/17/10

**DONALD C. De VILLE**  
Certified Public Accountant  
7829 Bluebonnet Boulevard  
Baton Rouge, Louisiana 70810

---

## TABLE OF CONTENTS

Independent Auditor's Report	Page 3
Financial Statements	
Statement of Financial Position	Page 5
Statement of Activities	Page 6
Statement of Functional Expenses	Page 7
Statement of Cash Flows	Page 8
Notes to Financial Statements	Page 9
Supplemental Information	
Report on Internal Control over Financial Statements And Compliance and other Matters Based on an Audit Of Financial Statements Performed in Accordance With <u>Government Auditing Standards</u> .	Page 14
Schedule of Prior Year's Findings	Page 16
Schedule of Current Year's Findings	Page 17

*Certified Public Accountant*



**Donald C. DeVille**

Member  
American Institute CPAs

Member  
Louisiana Society CPAs

7829 BLUEBONNET BLVD.  
BATON ROUGE, LA 70810  
(225) 767-7829

**INDEPENDENT AUDITOR'S REPORT**

May 21, 2010

Members of the Board of Directors  
AIDS Law of Louisiana, Inc.  
New Orleans, Louisiana

I have audited the accompanying Statement of Financial Position of AIDS Law of Louisiana, Inc. (a non-profit organization) as of December 31, 2009 and the related Statements of Activities, Functional Expenses and Cash Flows for the year then ended. *The financial statements are the responsibility of AIDS Law of Louisiana, Inc.'s management.* My responsibility is to express an opinion of these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provided a reasonable basis for my opinion.

In my opinion, the financial statement referred to above present fairly, in all material respects, the financial position of AIDS Law of Louisiana, Inc. as of December 31, 2009, and the changes in net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued my report dated May 21, 2010, on my consideration of AIDS Law of Louisiana, Inc.'s internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Matt C. Swille". The signature is written in a cursive style with a large, stylized "M" and "S".

**AIDSLAW OF LOUIDIANA, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 31, 2009**

**ASSETS:**

Cash	\$48,963
Grants Receivable	35,715
Prepaid Expense	5,320
Fixed Assets, net	19,535
Deposits	2,998
<b>Total Assets</b>	<b><u>112,531</u></b>

**LIABILITES AND NET ASSETS:**

**LIABILITIES:**

Accounts Payable	\$2,268
Payroll Withholdings Payable	5,231
Accrued Vacation Payable	1,166
Accrued Wages	3,487
<b>Total Liabilities</b>	<b><u>12,152</u></b>

**NET ASSETS**

Unrestricted	<u>100,379</u>
--------------	----------------

<b>TOTAL LIABILITES AND NET ASSETS</b>	<b><u>\$112,531</u></b>
--	-------------------------

See accompanying notes.

**AIDSLAW OF LOUISIANA, INC.**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED DECEMBER 31, 2009**

**REVENUES:**

Grants	\$398,198
Contributions	\$14,777
In-Kind Revenue	5,000
Fund Raiser	3,170
Interest Income	151
Miscellaneous	508
<b>Total Revenue</b>	<b><u>421,804</u></b>

**EXPENSES:**

Program Services	
Legal Services	<u>430,755</u>
Supporting Services:	
Management and General	17,844
Fund Raising Expense	<u>2,660</u>
Total Supporting Services	<u>20,504</u>
<b>Total Expenses</b>	<b><u>451,259</u></b>

<b>Increase (Decrease) in Net Assets</b>	<b>(29,455)</b>
--	-----------------

<b>NET ASSETS AT BEGINNING OF YEAR</b>	<b><u>129,834</u></b>
--	-----------------------

<b>NET ASSETS AT END OF YEAR</b>	<b><u><u>100,379</u></u></b>
----------------------------------	------------------------------

See accompanying notes.

**AIDSLAW OF LOUISIANA, INC**  
**STATEMENT OF FUNCTIONAL EXPENSE**  
**YEAR ENDED DECEMBER 31, 2009**

	PROGRAM SERVICES	SUPPORT	SERVICES	
	LEGAL	MANAGEMENT	FUND	
	<u>SERVICES</u>	<u>AND GENERAL</u>	<u>RAISING</u>	<u>TOTAL</u>
Salaries	\$234,882	\$7,110	\$0	\$241,992
Payroll Taxes	16,419	508	0	16,927
Fringe Benefits	40,211	1,244	0	41,455
Advertising	618	0	0	618
Accounting	0	8,982	0	8,982
Conferences & CLE	1,601	0	0	1,601
Depreciation	4,280	0	0	4,280
Dues & Subscriptions	3,897	0	0	3,897
Equipment Rental	402	0	0	402
Filing Fees	416	0	0	416
Fund Raiser	0	0	2,660	2,660
Insurance	7,116	0	0	7,116
Occupancy	42,242	0	0	42,242
Miscellaneous	4,876	0	0	4,876
Parking	2,936	0	0	2,936
Postage	2,681	0	0	2,681
Printing	8,336	0	0	8,336
Professional	16,298	0	0	16,298
Supplies	8,982	0	0	8,982
Travel	23,131	0	0	23,131
Telephone	11,431	0	0	11,431
<b>Total Expenses</b>	<b>430,755</b>	<b>17,844</b>	<b>2,660</b>	<b>451,259</b>

See accompanying notes.

**AIDSLAW OF LOUISIANA, INC.**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED DECEMBER 31, 2009**

**CASH FLOWS FROM OPERATING ACTIVITIES:**

Increase (Decrease) in net assets (529,455)

**Adjustments to reconcile increases in net assets to net cash provided by operating activities:**

Depreciation 4,280

**(Increases) decreases in operating assets:**

Grants Receivable 7,009

Deposits (2,298)

**Increases (decreases) in operating liabilities:**

Accounts Payable (6,722)

Employee Payroll Deductions (2,615)

Accrued Vacation Payable (7,166)

Accrued Wages Payable 1,247

**NET CASH PROVIDED BY OPERATING ACTIVITIES (35,720)**

**CASH FLOWS FROM INVESTING ACTIVITIES**

Payment of property and equipment (7,884)

**NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES (7,884)**

**Net Increase (Decrease) in Cash (43,604)**

**BEGINNING CASH AND CASH EQUIVALENTS 92,567**

**ENDING CASH AND CASH EQUIVALENTS 48,963**

**Interest Expense 0**

See accompanying notes.



**AIDSLAW OF LOUISIANA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES**

**Nature of Activities**

The AIDSLaw of Louisiana, Inc. (Organization) is a voluntary health Organization. The Organization was incorporated as a Louisiana Non-Profit Corporation on May 4, 1989, by a small group of New Orleans attorneys and legal professionals who recognized that their individual efforts were not sufficient to meet the legal needs of the rapidly growing number of indigent clients with HIV infection and AIDS. AIDSLaw is the only organization in the state exclusively dedicated to addressing the legal needs of that population.

**Public Support and Revenue**

Contributions and grants received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of any donor restrictions.

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions and grants are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. Contributions and grants received with donor-imposed restrictions that are met in the same year in which the contributions or grants are received are classified as unrestricted contributions and grants.

The Organization uses the direct write-off method whereby bad debts are recorded when a receivable is deemed uncollectible. If they are subsequently collected they are recorded as miscellaneous income. The direct charge-off method is not a material departure from Generally Accepted Accounting Principles (GAAP) as it approximates the valuation method.

**Contributed Services**

During the year, the organization received \$5,000 in donated services. Since the donations meet the criteria for recognition under SFAS No. 116, Accounting for Contributions Received and Contributions Made, these services have been reflected in the financial statements as follows: \$5,000 in salaries.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**AIDSLAW OF LOUISIANA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

**Property and Equipment**

It is the Organization's policy to capitalize property and equipment over \$500. Lesser amounts are expensed. Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time. Property and equipment are depreciated using the straight-line method over their useful lives of five to ten years.

**Financial Statement Presentation**

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

**Income Tax**

The Organization is exempt from Federal Income Taxes under Section 502 (c) (3) of the Internal Revenue Code, and has been designated as an organization other than a private foundation.

**Cash and Cash Equivalents**

For the purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

**Prepaid**

Insurance and similar services which extend benefit over more than one accounting period have been recorded as prepaid.

**Concentration of Support**

The Organization derived approximately 75% of its revenue from the State of Louisiana and the cities of New Orleans and Baton Rouge.

**AIDSLAW OF LOUISIANA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 - CONCENTRATION OF CREDIT RISK FOR CASH HELD IN BANK**

The Organization maintains several bank accounts at two financial institutions. The Organization's book balance as of December 31, 2009 was \$48,963. Cash in these institutions are maintained in demand and money market accounts. The \$50,387 bank balances were insured by the Federal Deposit Insurance Corporation (FDIC).

**NOTE 3 - GRANTS RECEIVABLE**

Grants receivable at year-end consist of:

NoAIDS Walk	\$2,175
City of New Orleans	22,914
City of Baton Rouge	<u>10,626</u>
Total	<u>35,715</u>

**NOTE 4 - FIXED ASSETS**

A summary of fixed assets follows:

Equipment Cost	\$33,630
Accumulated Depreciation	<u>(14,095)</u>
Book Value	<u>19,535</u>

**NOTE 5- LEASE COMMITMENTS**

On May 1, 2009, the Organization entered into a five year lease for office space in New Orleans for \$2,998 per month. The lease expires April 30, 2014. The rental payments for 2009 were \$39,831. The future minimum lease payment for 2010 is \$35,975; 2011 = \$35,975; 2012 = \$35,975; 2013 = \$35,975; 2014 = \$11,992.

**NOTE 6 - LINE OF CREDIT**

The Organization has a \$30,000 line of credit available from a local bank. At year-end, there were no loans outstanding.

**AIDSLAW OF LOUISIANA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 7 - FUNCTIONAL ALLOCATION OF EXPENSES**

The cost of providing the various program and activities has been summarized on a functional basis in the statement of activities. Accordingly, certain cost have been allocated amount the programs and supporting services benefited.

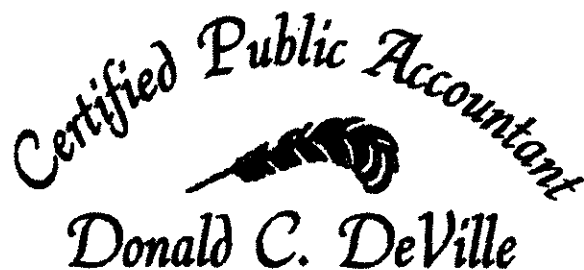
**NOTE 8 - RISK MANAGEMENT**

The Organization is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Organization has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No claims were made during the year.

**NOTE 9 - CONTINGENCIES**

The Organization receives a portion of its revenues from governmental grants and contracts, all of which are subject to audit by the governments. The ultimate determination of amounts received under these programs generally is based upon allowable cost reported to and are subject to audit by the government. Until such audits, if any, there exists a contingency to refund any amount received in excess of allowable cost. Management is the of the opinion that no material liability will result from such audits.

## **SUPPLEMENTAL INFORMATION**



7829 BLUEBONNET BLVD.  
BATON ROUGE, LA 70810  
(225) 767-7829

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

May 21, 2010

Members of the Board of Directors  
AIDS Law of Louisiana, Inc.  
New Orleans, Louisiana

I have audited the financial statements of the AIDS Law of Louisiana, Inc. as of and for the year ended December 31, 2008, and have issued my report thereon dated May 21, 2010. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

**Internal Control over Financial Reporting**

In planning and performing my audit, I considered AIDS Law of Louisiana, Inc.'s internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatement on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiency in internal control over financial reporting that I consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether AIDS Law of Louisiana, Inc.'s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my test disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and distribution is not limited.

A handwritten signature in black ink, appearing to read "N. D. Smith", is written over the text of the report.

**AIDSLAW OF LOUISIANA, INC.**  
**SCHEDULE OF PRIOR YEAR'S FINDINGS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

	Fiscal Year			
	Finding			Corrective
Re	Initially		Corrective Action Taken	Action
No.	Occurred	Description of Finding	(Yes, No, Partially)	Taken

None



**AIDSLAW OF LOUISIANA, INC.**  
**SCHEDULE OF FINDINGS AND QUESTIONED COST**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**A. Summary of Auditor's Result**

**Financial Statements**

**Type of auditor's report issued: Unqualified**

- **No material weaknesses identified.**
- **No significant deficiencies identified that are not considered to a material weakness.**

**No noncompliance material to financial statements noted.**

**Federal Awards: Not Applicable**